

The Board of Henry County Commissioners met in regular session on this 28th day of February 2023, with Jeff Mires and Bob Hastedt present. The Board approved bills, minutes, and signed resolutions.

9:00 a.m. Meeting called to order by Commissioner Hastedt

9:00 a.m. Prayer and Pledge

9:15 a.m. 3<sup>rd</sup> and final public hearing for increase rates for tires at the Landfill

9:30 a.m. Penni Bostelman – Senior Center update. See attached.

10:00a.m. Adam Panas- Bid Opening for Napoleon Southside Interceptor Project. Two bids came in. Estimate was for \$725,000.00, with a max bid of \$797,500.00. Bryan Excavation, LLC in the amount of \$658,440.50. Vernon Nagel, Inc for \$850,180.00. Tabled until March 7, 2023, at 9:15 am.

10:30a.m. Nick Nye- Bid Opening for Toledo Hazmat area monitor. Estimate is \$85,000.00. One bid from All Safe Industries in the amount of \$114,010.00 Tabled until March 9, 2023, at 10:30 am.

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**Resolution A Approve Budget Adjustments**

Mr. Mires made the motion, seconded by Mr. Hastedt. Motion was approved unanimously.

**Resolution B Approve Then and Nows**

Mr. Mires made the motion, seconded by Mr. Hastedt. Motion was approved unanimously.

**Resolution C Approve tire rate increase for landfill.** New rates are as follows, Henry County residence \$0.125, Licensed Transporter Passenger \$0.10, and all other tired \$0.15.

Mr. Mires made the motion, seconded by Mr. Hastedt. Motion was approved unanimously.

**Resolution D Approve Technicon Design Group Courthouse interior alterations in the amount of \$17,500.00.**

Mr. Mires made the motion, seconded by Mr. Hastedt. Motion was approved unanimously.

**Resolution E Approve Electrical Proposal for southwest side of courthouse lightning ground rods in the amount of \$3,275.00.**

Mr. Mires made the motion, seconded by Mr. Hastedt. Motion was approved unanimously.

**Resolution F Approve the Out of travel for Job S Family Services of March 2023**

Mr. Mires made the motion, seconded by Mr. Hastedt. Motion was approved unanimously.

**Resolution G Approve the tabling of the Bid opening for Napoleon Southside Interceptor Project**

Mr. Mires made the motion, seconded by Mr. Hastedt. Motion was approved unanimously.

**Resolution H Approve the tabling of the Bid Opening for Toledo Hazmat area monitor.**


Mr. Mires made the motion, seconded by Mr. Hastedt. Motion was approved unanimously.

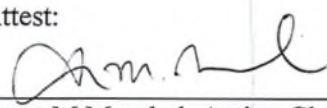
Adjourned for the day at 10:39 a.m.

There being no further business to discuss, the meeting was adjourned until the next regularly scheduled meeting or upon call of the President.

  
\_\_\_\_\_, Pres  
Robert E. Hastedt

**ABSENT**  
\_\_\_\_\_  
Glenn A. Miller

  
\_\_\_\_\_  
Jeff R. Mires

Attest:  
  
\_\_\_\_\_  
Anna M Musshel, Acting Clerk



# SIGN IN SHEET

1<sup>st</sup> public hearing for new tire increased rates beginning 3-1-2023

Tuesday February 21, 2023 @ 9:30 a.m.

Kristi Schuelke  
Al Miller  
Robert E. Hartwell  
Mirex  
Sen Lazenby

2<sup>nd</sup> Public Hearing

Thursday February 23, 2023 @ 10:00 a.m.

Kristi Schuelke  
Al Miller  
Robert E. Hartwell  
Sen Lazenby  
Mirex

3<sup>rd</sup> Public Hearing

Tuesday February 28, 2023 @ 9:15 a.m.

Sen Lazenby  
Mirex  
Robert E. Hartwell  
Ann



# HENRY COUNTY SENIOR CENTER

Report to the Commissioners

February 28, 2023

*"To empower and inspire older adults to thrive in all aspects of their lives."*

Penni Bostelman, Executive Director

Next Meeting: Tuesday, March 28, 2023 @ 9:30am

Financial Report

Nutrition Report

- Congregate Meals in January (20 serving days) 730 meals for average of 37 per day.
- MOW & Passport (Drive up/Grab-n-Go) (21 delivery days) 6240 meals for an average of 297 per day.

AVERAGE MOW PER DAY

MOW 2013  
MOW 2014  
MOW 2015  
MOW 2016  
MOW 2017  
MOW 2018  
MOW 2019  
MOW 2020  
MOW 2021  
MOW 2022  
MOW 2023

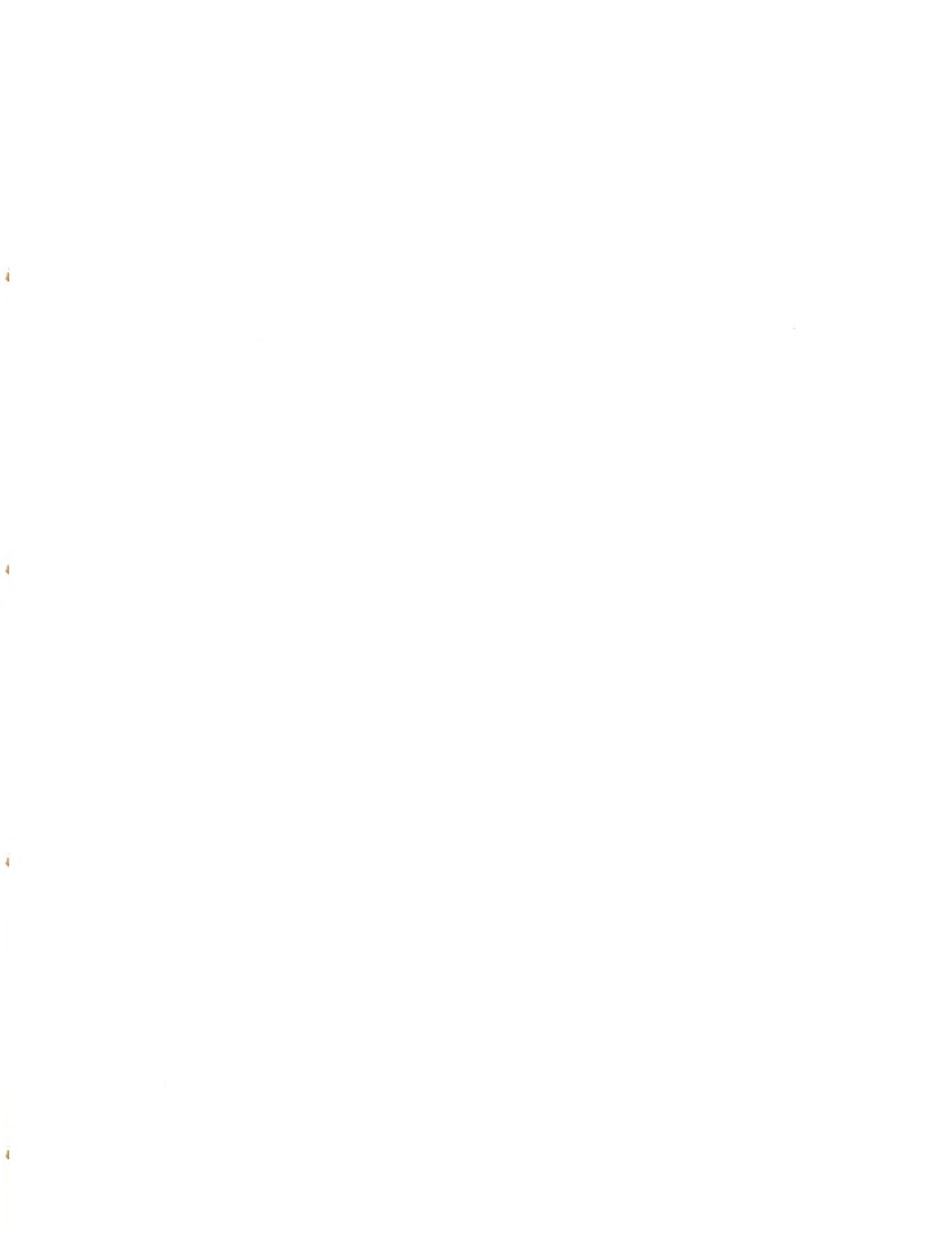
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
121	128	135	138	130	135	141	138	139	150*	146	140
139	145	155*	158*	165*	173*	173	171	169	182*	186*	195
170	180	188	181	179	184	193	195	196*	200*	203*	200
198	206*	206	210*	218*	211	209	216	218	229*	252*	222
234	231	225	234	236	234	235	229	226	235	233	236
233	231	232	222	239	228	230	233	226	235	228	231
233	224	210	233	239	228	231	229	224	240	224	220
217	209	243	287	292	296	280	288	302	321	325	337
341	320	321	321	299	304	304	313	319	315	315	317
302	274	276	287	302	309	306	290	294	302	292	299
297											

## IMPORTANT DATES

March 14<sup>th</sup> – Pie Contest / Sale  
March 17<sup>th</sup> – St. Patty's Party  
March 22<sup>nd</sup> - Advisory Board & Birthday Bash  
March 24<sup>th</sup> – April 6<sup>th</sup> – Silent Auction  
March 29<sup>th</sup> – Evening Meal  
March 31<sup>st</sup> – Final Four Party  
April 5<sup>th</sup> & 6<sup>th</sup> – Easter Bake Sale  
May 3<sup>rd</sup> – Annual Health Fair

Executive Director's Report

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Henry County Senior Center  
2023 Revenue vs Expenses

	Jan-23	Dec-22	YTD	Budgeted	
<i>Begin Balance</i>			<b>1,162,966.14</b>		
<b><u>Revenue</u></b>					
Building Rental	3,902.91	3,902.91	3,902.91	46,834.92	8%
Donations/Oth	300.00	600.00	300.00	15,000.00	2%
Passport/Waiver Meals	0.00	0.00	0.00	16,000.00	0%
Nutrition Program Inc.	14,671.00	13,466.00	14,671.00	160,000.00	9%
Dept of Aging IIIB (T)	0.00	0.00	0.00	39,344.92	0%
RE Settlement	0.00	0.00	0.00	839,528.76	0%
Dept of Aging IIIC (N)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>114,901.58</u>	0%
<b>Total Revenues</b>	<b>18,873.91</b>	<b>17,968.91</b>	<b>18,873.91</b>	<b>1,231,610.18</b>	<b>2%</b>
<b><u>Expenses</u></b>					
Salaries	30,550.94	29,918.92	30,550.94	428,000.00	7%
Office Supply	81.55	419.67	81.55	3,000.00	3%
Equipment	0.00	0.00	0.00	4,000.00	0%
Telephone	72.37	79.14	72.37	1,020.00	7%
Building Maint.	231.38	342.89	231.38	18,000.00	1%
Advertising	0.00	261.04	0.00	5,000.00	0%
Staff Travel/Train	3.38	6.13	3.38	5,000.00	0%
Other Line Item	0.00	0.00	0.00	7,000.00	0%
Miscellaneous	600.00	0.00	600.00	1,900.00	32%
Postage	240.93	243.69	240.93	4,000.00	6%
PERS	6,138.94	4,147.22	6,138.94	60,000.00	10%
Medicare	629.46	541.69	629.46	8,200.00	8%
Cap. Imp./Veh. Replacm	0.00	0.00	0.00	90,000.00	0%
Utilities	3,628.28	2,845.34	3,628.28	40,000.00	9%
Health Ins	17,488.00	4,845.00	17,488.00	76,840.00	23%
Life Ins	13.79	11.60	13.79	200.00	7%
Vehicle/Liability	0.00	0.00	0.00	5,000.00	0%
Janitor Supply	247.31	387.15	247.31	9,000.00	3%
RE Settlement	0.00	0.00	0.00	19,000.00	0%
Satellite Programming	0.00	0.00	0.00	3,600.00	0%
Nutrition Services	26,038.29	22,191.61	26,038.29	290,000.00	9%
Reim. Trans. Net	17,021.19	19,313.40	17,021.19	240,000.00	7%
Pest Control	64.65	64.65	64.65	840.00	8%
Copy Machine	746.01	293.23	746.01	5,000.00	15%
Vehicle Expenses	<u>2,197.61</u>	<u>4,078.23</u>	<u>2,197.61</u>	<u>24,324.90</u>	9%
<b>Total Expenses</b>	<b>105,994.08</b>	<b>89,990.60</b>	<b>105,994.08</b>	<b>1,348,924.90</b>	<b>8%</b>
Excess Rev. Vs Exp.	-87,120.17	-72,021.69	1,075,845.97		
<i>Currently should be at 8% of budget</i>			10 months of operating monies		

Senior Center Capital Balance

302,145.30

Henry County Senior Center  
2023 Revenue vs Expenses

	Jan-23	Dec-22	YTD	Budgeted	
<i>Begin Balance</i>			<b>1,162,966.14</b>		
<b><u>Revenue</u></b>					
Building Rental	3,902.91	3,902.91	3,902.91	46,834.92	8%
Donations/Oth	300.00	600.00	300.00	15,000.00	2%
Passport/Waiver Meals	0.00	0.00	0.00	16,000.00	0%
Nutrition Program Inc.	14,671.00	13,466.00	14,671.00	160,000.00	9%
Dept of Aging IIIB (T)	0.00	0.00	0.00	39,344.92	0%
RE Settlement	0.00	0.00	0.00	839,528.76	0%
Dept of Aging IIIC (N)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>114,901.58</u>	0%
<b>Total Revenues</b>	<b>18,873.91</b>	<b>17,968.91</b>	<b>18,873.91</b>	<b>1,231,610.18</b>	<b>2%</b>
<b><u>Expenses</u></b>					
Salaries	30,550.94	29,918.92	30,550.94	428,000.00	7%
Office Supply	81.55	419.67	81.55	3,000.00	3%
Equipment	0.00	0.00	0.00	4,000.00	0%
Telephone	72.37	79.14	72.37	1,020.00	7%
Building Maint.	231.38	342.89	231.38	18,000.00	1%
Advertising	0.00	261.04	0.00	5,000.00	0%
Staff Travel/Train	3.38	6.13	3.38	5,000.00	0%
Other Line Item	0.00	0.00	0.00	7,000.00	0%
Miscellaneous	600.00	0.00	600.00	1,900.00	32%
Postage	240.93	243.69	240.93	4,000.00	6%
PERS	6,138.94	4,147.22	6,138.94	60,000.00	10%
Medicare	629.46	541.69	629.46	8,200.00	8%
Cap. Imp./Veh. Replacm	0.00	0.00	0.00	90,000.00	0%
Utilities	3,628.28	2,845.34	3,628.28	40,000.00	9%
Health Ins	17,488.00	4,845.00	17,488.00	76,840.00	23%
Life Ins	13.79	11.60	13.79	200.00	7%
Vehicle/Liability	0.00	0.00	0.00	5,000.00	0%
Janitor Supply	247.31	387.15	247.31	9,000.00	3%
RE Settlement	0.00	0.00	0.00	19,000.00	0%
Satellite Programming	0.00	0.00	0.00	3,600.00	0%
Nutrition Services	26,038.29	22,191.61	26,038.29	290,000.00	9%
Reim. Trans. Net	17,021.19	19,313.40	17,021.19	240,000.00	7%
Pest Control	64.65	64.65	64.65	840.00	8%
Copy Machine	746.01	293.23	746.01	5,000.00	15%
Vehicle Expenses	<u>2,197.61</u>	<u>4,078.23</u>	<u>2,197.61</u>	<u>24,324.90</u>	9%
<b>Total Expenses</b>	<b>105,994.08</b>	<b>89,990.60</b>	<b>105,994.08</b>	<b>1,348,924.90</b>	<b>8%</b>
Excess Rev. Vs Exp.	-87,120.17	-72,021.69	1,075,845.97		
<i>Currently should be at 8% of budget</i>			10 months of operating monies		
Senior Center Capital Balance			302,145.30		

Same as other side



Henry County Senior Center  
Senior Nutrition Program 2023

	Jan-23	Dec-22	YTD	Budgeted	
Nutrition Donations	300.00	600.00	300.00	2,500.00	12.00%
Passport/Waiver Meals	0.00	0.00	0.00	28,000.00	0.00%
Nutrition Program Income	14,671.00	13,466.00	14,671.00	160,000.00	9.17%
RE Settlement	0.00	0.00	0.00	297,286.00	0.00%
AOoA Food Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>94,660.00</u>	0.00%
<b>Total Revenues</b>	<b>14,971.00</b>	<b>14,066.00</b>	<b>14,971.00</b>	<b>582,446.00</b>	2.57%
Salaries	22,476.46	20,935.19	22,476.46	260,000.00	8.64%
Equipment	0.00	0.00	0.00	1,200.00	0.00%
Telephone	7.24	7.91	7.24	100.00	7.24%
Building/Maintenance	0.00	0.00	0.00	1,800.00	0.00%
Staff Travel/Training	0.00	0.00	0.00	1,500.00	0.00%
Miscellaneous	0.00	0.00	0.00	750.00	0.00%
OPERS	3,079.21	2,868.12	3,079.21	38,360.00	8.03%
Medicare	427.04	397.77	427.04	5,320.00	8.03%
Utilities	650.00	650.00	650.00	7,800.00	8.33%
Health Insurance	5,270.00	1,118.00	5,270.00	15,816.00	33.32%
Vehicle/Liability Insurance	0.00	0.00	0.00	2,100.00	0.00%
Janitor Supply	0.00	192.41	0.00	3,700.00	0.00%
Nutrition Services	26,038.29	22,191.61	26,038.29	225,000.00	11.57%
Vehicle Expenses	1,222.30	3,990.38	<u>1,222.30</u>	<u>19,000.00</u>	6.43%
<b>Total Expenses</b>	<b>59,170.54</b>	<b>52,351.39</b>	<b>59,170.54</b>	<b>582,446.00</b>	10.16%
<b>Rev vs Exp</b>	<b>-44,199.54</b>	<b>-38,285.39</b>	<b>-44,199.54</b>		

YTD Avg.

Average PI rec'd CONG	1.99
Average PI rec'd HDM	2.26
Average PI rec'd GNG	3.74
<i>(Suggested is \$3 per meal)</i>	

*Cost Per Meal*

	YTD Meals	6,970
January	8.49/3.74	July
February		August
March		September
April		October
May		November
June		December

Henry County Senior Center  
Units of Service Provided 2023

	Jan-23	Dec-22	YTD	
Total Congregate Meals	730	790		730
Total HDM	<u>6,240</u>	<u>6,285</u>		<u>6,240</u>
	6,970	7,075		6,970

**Contracted Units**

**Balance**

Transports	912	386	566	386	526
AOA Congregate	2870	608	675	608	2262
Incl. Congregate		122	115	122	
AOA HDM	9621	5719	5887	5719	3902
AOA Grab and Go Meals	843	202	196	202	641
Incl. HDM/Other		120	0	120	
Passport HDM		199	202	199	
Nutrition Assessments		35	35	35	
Socialization/Recreation	44	5		5	

**Contracted Dollars**

**Balance**

Transports	\$29,831.52	\$12,626.06	\$0.00	\$12,626.06	\$17,205.46
AOA Congregate	\$21,467.60	\$3,773.84	\$0.00	\$3,773.84	\$17,693.76
AOA HDM	\$74,177.91	\$31,146.49	\$0.00	\$31,146.49	\$43,031.42
AOA Grab and Go	\$6,398.37	\$778.18	\$0.00	\$778.18	\$5,620.19
Socialization/Recreation	\$1,279.96	\$145.45		\$145.45	\$1,134.51
Passport HDM - \$7.20		\$1,432.80	\$1,454.40	\$15,436.00	

# Feb 2023 NUTRITION REPORT

Jan 2022 20 MOWS days

Chief	143.52
Defiance Dairy	2,022.00
Gordon Food Service	21,839.87
Henry Co. Engineer fuel	1,096.62
Henry Co. Health Department (Health Dept Inspection for License)	327.50
Henry Co. Sheriff	30.00
Howard's Friendly Service	51.49
Nickel's Bakery	818.86

**TOTAL** **\$26,329.86**

**REBATE FROM GFS FOR 3<sup>rd</sup> QTR** **\$ 2,456.23**

## PROGRAM INCOME / NUTRITION OFFICE

Month	Congregate	Drive Thru	HD Meals	Sponsor \$	Total for Month
Jan 2023	795.00	794.00	11,720.00	495.00	\$13,804.00

TRUCK #1	2010	MILEAGE	97,251				
TRUCK #2A	2010	MILEAGE	109,608				
TRUCK #4A	2012	MILEAGE	110,189				
TRUCK A	2013	MILEAGE	118,512	JAN MILEAGE	41	GAL/FUEL	MPG
TRUCK #2	2020	MILEAGE	15,356	JAN MILEAGE	407	GAL/FUEL	53.0 MPG 7.7
TRUCK #3	2020	MILEAGE	20,073	JAN MILEAGE	372	GAL/FUEL	47.7 MPG 8.0
TRUCK #4	2014	MILEAGE	77,724	JAN MILEAGE	781	GAL/FUEL	72.8 MPG 9.5
TRUCK #5	2021B	MILEAGE	9,842	JAN MILEAGE	981	GAL/FUEL	87.3 MPG 11.2
TRUCK #6	2021A	MILEAGE	17,284	JAN MILEAGE	594	GAL/FUEL	58.7 MPG 10.1
TRUCK #7	2016	MILEAGE	70,200	JAN MILEAGE	600	GAL/FUEL	65.5 MPG 9.2

JAN TOTAL MILES 3,532 364.36 GAL/FUEL TOTAL COST \$2.64 GAL \$ 961.69

2022 TOTAL MILES 42,090. 5,129.72 GAL/FUEL TOTAL COST \$15,747.04

## Feb Nutrition Notes:

1. Doing three Sponsored meals a month. Average around 50/50+ for these meals.
2. Still running into different food and supply shortages. Each week is an adventure when placing the Gordon's order.
3. We hired a new employee for driving. One quarter time person, is working in the kitchen or helping me in the office now, another ½ time employee wants to cut down to ¼ time working. So, we are rearranging the schedules somewhat.
4. ODA Inspection Wed Feb 15<sup>th</sup>. The purpose of this inspection is to be licensed to serve Frozen Meals to our clients. Each meal needs a label with ingredients, instructions for heating up, weight, use by date and facility information.

